City of Southgate

Dear Southgate Water Customer:

The City of Southgate Water Department is currently implementing a program to allow its water customers to automatically withdraw water payments from their checking or savings accounts. There is no charge for this service from the City of Southgate, although your financial institution may have a service fee.

Automatic deduction will save you time, effort and money. Residents will be able to avoid the cost of postage, checks and late fee penalties. Following enrollment, you will receive an email on your billing dates that will clearly state the amount of the water invoice and the date it will be withdrawn from your account. If the sufficient funds are not in the account on the withdrawal date, the resident will be charged a $25.00 non-negotiable NSF fee by the City of Southgate.

If you have any additional questions, please feel free to call 734-258-3018.

AUTHORIZATION AGREEMENT FOR PREAUTHORIZED WATER BILL

PAYMENTS I/We hereby authorize The City of Southgate, to initiate debit entries to my/our:
_____ CHECKING ACCOUNT OR _____ SAVINGS ACCOUNT
Banking Institution _____

Routing Number ___ ___ ___ ___ ___ ___ ___ ___ ___ (Nine Digit Number)

Banking Account Number _____

This authority will remain in effect until the City of Southgate has received written notification 30 days prior to its termination in such time and manner to afford The City of Southgate a reasonable opportunity to act on it. I understand and accept that if I fail to have sufficient funds in the account I/We will be charged a $25.00 NSF fee.

Name(s) _____

Telephone _____ Service Address _____

Water Account Number ___ ___ ___ - ___ ___ ___ ___ ___ - ___ ___

Email Address (REQUIRED)
_____

Signature(s) _____ ***Please include a copy of a canceled check for the account noted above* *For savings account deductions please provide formal documentation of account number & routing number from your bank.* FORMS MUST BE RETURNDED TO THE WATER DEPARTMENT AT 14719 SCHAFER CT. (OFF EUREKA RD.)**